

COUNCIL	AGENDA ITEM No. 11
12 OCTOBER 2016	PUBLIC REPORT

RECORD OF EXECUTIVE DECISIONS MADE SINCE THE LAST MEETING

1. DECISIONS FROM THE CABINET MEETING HELD ON 25 JULY 2016

i. FARMS ESTATE IMPLEMENTATION PLAN 2016/17

Cabinet received a report the purpose of which was to seek approval from Cabinet for the Farm Estate Action Plan 2016/17. This was an implementation plan for lettings, capital investment and proposed sales on the Farms Estate and was the first such Action Plan.

Cabinet considered the report and **RESOLVED:**

1. To approve the Farms Estate Action Plan 2016/17; and
2. To delegate authority to the Corporate Director Growth and Regeneration to approve future Farm Estate Action Plans.

ii. CREATING A HOUSING DELIVERY COMPANY AND THE RE-ALLOCATION OF CORPORATE HOUSING FUNDS

Cabinet received a report regarding the creation of a Housing Joint Venture partnership between the Council and Cross Keys, in line with the Council's approved Budget and the recommendations of a cross party task and finish group that considered changes to the Council's strategy with regards housing in Peterborough.

Cabinet considered the report and **RESOLVED:**

1. The establishment of a JV Limited Liability Partnership ("LLP") with Cross Keys Homes Development Ltd ("Cross Keys");
2. The Director of Growth and Regeneration in consultation with the Leader of the Council, the Director of Governance and Corporate Director: Resources to exercise delegated authority to finalise and agree all necessary legal agreements with Cross Keys and the LLP to establish the JV's structure and operation;
3. The investment of £100,000 into the Joint Venture for operating capital;
4. The withdrawal of the existing Affordable Housing Capital Funding Policy;

And AGREED:

That future grants from Section 106 Planning Receipts will be approved by the Corporate Director – Growth and Regeneration, except where they are intended to be given to the Housing Joint Venture in which case they will be approved by the Head of Service - Sustainable Growth Strategy;

And NOTED:

The allocation of the Right to Buy receipts for the Housing Joint Venture in line with the Council's approved Budget for 2016/17;

And RECOMMENDED TO COUNCIL:

That Amendments to the Constitution 'Appointments to external organisations' to include the joint venture company once established within the key partnerships category to enable the Leader to make appointments to the Housing Joint Venture Board.

iii SAFER PETERBOROUGH PARTNERSHIP PLAN

Cabinet received a report to consider the Safer Peterborough Plan for 2016/17 and to make a recommendation to Full Council for its adoption on 12 October 2016. The plan sets out the community safety priorities for the partnership over the coming year.

Cabinet considered the report and **RESOLVED:**

To endorse the Safer Peterborough Partnership Plan 2016/17 and to recommend its adoption to Full Council.

2. DECISIONS FROM THE CABINET MEETING HELD ON 26 SEPTEMBER 2016

i MEDIUM TERM FINANCIAL STRATEGY AND BUDGETRY CONTROL REPORT JULY 2016

The Cabinet received a report regarding the Budget Proposals within the Council's Budget and Policy Framework Procedure Rules. The proposed approach and timetable for the 2017/18 budget-setting process contained within this report varies from that contained within the Procedure Rules and Cabinet is being asked to put forward this alternative, two-stage process, for Council approval. The two stage process was used last year and was successful in enabling the Council to set a lawful and balanced budget. Another benefit of the two stage approach is that the early agreement of Phase 1 budget proposals in the December before the start of the new financial year gives Departments more time to implement these proposals, some of which may require long lead in times to achieve successful implementation.

Cabinet considered the report and **NOTED:**

1. The financial pressures in the current financial year and the continuing work by CMT to deliver a balanced budget;
2. The forecast budget gap for the financial year 2017/18 and onwards, and the key assumptions currently included in the MTFS forecast; and
3. The proposed report to Council on October 12 that recommends updates to the Budget and Policy Framework to reflect the Council's approach to a two-phase budget process.

ii AMENDMENT OF EXISTING LOAN ARRANGEMENTS TO ENPOWER

The Cabinet considered a report to generate a surplus income which will contribute to the Renewable Energy Savings targets in the MTFS and supporting the Council's aspirations to be the UK's Environment Capital by promoting and facilitating use of sustainable energy sources.

Cabinet considered the report and **RESOLVED** to:

1. Approve the amendment of the terms of the Strategic Partnership with Empower Community Management LLP;
2. Approve the amendment of the financing agreement with ECS Peterborough 1 LLP;
3. Approve the due diligence on the purchase of the existing operational solar PV installation;
4. Approve Council entering into such further agreements with ECS Peterborough 1 LLP and any other body necessary to facilitate the arrangements set out in this report; and
5. Delegate to the Corporate Director; Resources and Director of Governance the ability to finalise any individual matters including the amendment as necessary of any existing contractual documents.

iii PROVISION OF PERMANENCY SERVICES

The Cabinet received a report regarding the following:

- Increased placement choice for children and young people needing care or who are in care through an increased number of 'in-house' foster placements;
- Better placement matching between children in care and foster carers whom we know well and who are local to Peterborough;
- Increased placement stability as a result of improved levels of support and training for foster carers;
- Increased capacity within the Family Group Conferencing Service, increasing the likelihood that children are able to remain with families on a sustainable basis or, where this fails, to remain within their extended family, benefiting from legal permanency as offered by a Child Arrangement or Special Guardianship Order;
- Reduced risk of the breakdown of placements under the above orders coming to un-planned ends as a result of the development of improved support services that are in-line with adoption support;
- The development of innovative programmes to help to support children and young people returning home to their families after a period in care, reducing the likelihood of a return to care, and all the associated negative consequences to relationships and long term outcome;
- The continued strong performance in relation to adoption and adoption support as outlined in the service specification;
- The capacity of a new charitable provider to draw in other charitable organisations and funding streams to support children, young people and their families in Peterborough.

Cabinet considered the report and **RESOLVED** to:

1. Agree to award a contract to The Adolescent and Children's Trust [known as 'TACT'] for the delivery of the Permanency Service within Peterborough for a total value of £126,150,000 from 1 April 2017 until 31 March 2027 with a further option for the Council to extend for a 10 year period.
2. Authorise the Corporate Director: People and Communities to (i) extend the contract for a further 10 year period at a cost of up to £125,000,000, adjusted for inflation as necessary, should the Council exercise the option to extend, and (ii) approve any variations to the contract, subject to consultation with the Director of Governance.

3. Authorise the Director of Governance to enter into any other legal documentation necessary to document the contractual and other legal arrangements between the parties.

iv UNACCOMPANIED ASYLUM SEEKING CHILDREN AND YOUNG PEOPLE

The Cabinet received a report regarding participating in the National Transfer Scheme and participating in the regional scheme to support the needs of vulnerable unaccompanied minors and former minors and any vulnerable children identified under the provisions of the Immigration Act 2016.

Cabinet considered the report and **RESOLVED** to:

1. Agree that Peterborough City Council play a full part in national arrangements under the Government's National Transfer Scheme that is intended to ensure that unaccompanied asylum seeking children and young people account for no more than 0.07% of the child population of any one local authority; and
2. Agree that Peterborough City Council also play a full part in supporting arrangements across the eastern region to support the transfer of unaccompanied minors between regional authorities by agreement and where transfer would be in the interests of the child or young person concerned.

v CHILD POVERTY STRATEGY

The Cabinet received the draft strategy to fulfil the Council's statutory obligations under the Child Poverty Act 2010.

Cabinet considered the report and **RESOLVED** to approve the Child Poverty Strategy.

vi PETERBOROUGH CITY COUNCIL EFFICIENCY STRATEGY

The Cabinet received a report regarding the approval of the Strategy as it is a Government requirement for eligibility for a 4-year funding settlement.

Cabinet considered the report and **RESOLVED** to approve the Peterborough City Council Efficiency Strategy for 2016/17 – 2019/20.

2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the publication of the previous report to Council, the call-in mechanism has not been invoked.

3. SPECIAL URGENCY AND WAIVER OF CALL-IN PROVISIONS

Since the publication of the previous report to Council, the special urgency provisions has been invoked twice.

- i. This was in respect of the decision taken by the Leader of the Council and Cabinet Member for Education, Skills and University on 8 July 2016 relating to 'The Future Delivery of Property Services', in order to avoid exposing the Council to potential liabilities with the requirement to enter into the Notice of Change to effect Cabinet's decision of 21 March 2016.
- ii. This was in respect of the decision taken by the Cabinet Member for Resources on 30 September 2016 relating to a 'Lease with Stef and Philips Limited for the use of

St Michael's Gate, Parnwell, as interim accommodation for homeless families', on the basis of securing the lease with Stef and Philips and preventing the risk of a different local authority accessing the properties as St Michael's Gate.

Since the publication of the previous report to Council, the waiver of call-in provisions has been invoked once.

- i. This was in respect of the decision taken by the Leader of the Council and Cabinet Member for Education, Skills and University on 8 July 2016 relating to 'The Future Delivery of Property Services', in order to avoid exposing the Council to potential liabilities with the requirement to enter into the Notice of Change to effect Cabinet's decision of 21 March 2016.

The use of these provisions were approved by the Chairman of the Sustainable Growth and Environment Capital Scrutiny Committee, in consultation with the Monitoring Officer, as per Part 4, Section 8 – Scrutiny Committee and Scrutiny Commission Rules of Procedure paragraph 14.1.

4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John Holdich</p> <p>5 July 2016</p>	JUL16/CMDN/38	<p>Changes and Nominations to Outside Organisations – Viridor in Peterborough Trust</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. Viridor in Peterborough Trust as an additional external organisation to which an appointment opportunity has arisen; and 2. Nominations for appointment vacancies to the board of Viridor in Peterborough Trust 3. The categorisation of the appointments referred to in recommendations 1 and 2 as a Strategic and Executive partnership and arrange for amendment of the Council's partnership database.
<p>Cabinet Member for Waste and Street Scene</p> <p>Councillor Gavin Elsey</p> <p>5 July 2016</p>	JUL16/CMDN/39	<p>Award of Contract for Build of a Waste Transfer Station</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Approved the award a contract to Lindum Group for the construction of a new waste transfer station for the sum of £870,498.98; and 2. Agreed the professional fees referenced for Amey Peterborough (formally known as Enterprise Managed Services Ltd) to project manage the ground/soil investigation, construction, commissioning and eventual handover of the building to the Council for the sum of £82,309.49.

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John Holdich</p> <p>8 July 2016</p>	<p>JUL16/CMDN/40</p>	<p>Future Delivery of Property Services</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> 1. Agreed to enter into a Notice of Change with Serco following Cabinet's decision on 21 March 2016.
<p>Cabinet Member for Waste and Street Scene</p> <p>Councillor Gavin Elsey</p> <p>21 July 2016</p>	<p>JUL16/CMDN/41</p>	<p>Changes to the Parks, Trees and Open Spaces service within the Amey contract following the 2015/16 budget</p> <p>The Cabinet Member approved a change to an earlier decision (JUN15/CMDN/62) in relation to the Parks, Trees and Open Spaces Services as set out in the report.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Hiller</p> <p>27 July 2016</p>	<p>JUL16/CMDN/45</p>	<p>Peterborough Local Development Scheme (LDS) 2016 to 2018</p> <p>The Cabinet Member approved the revised Peterborough Local Development Scheme (LDS) 2016 to 2018, to come into effect in July 2016 (post approval).</p>
<p>Cabinet Member for Communities and Environment Capital</p> <p>Councillor Walsh</p> <p>28 July 2016</p>	<p>JUL16/CMDN/46</p>	<p>Delegation of Authority under the ASB, Crime and Policing Act 2014 to Registered Social Landlords</p> <p>The Cabinet Member authorised Peterborough City Council to designate authority to Registered Social Landlords to issue Community Protection Notices and Fix Penalty Notices by virtue of the Anti-Social Behaviour (Authorised Persons) Order 2015.</p>
<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Hiller</p> <p>16 August 2016</p>	<p>JUL16/CMDN/47</p>	<p>Traffic Signals Maintenance, Supply and Installation Contract</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The award a 'Call Off' contract for the Traffic Signals Maintenance, Supply and Installation 2016 to Dynniq UK Ltd for an initial period of 5 years; and 2. The award of an extension to the 'Call Off' contract period by a further 3 years, subject to successful performance over the initial period.

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<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>16 August 2016</p>	<p>JUL16/CMDN/48</p>	<p>Provision of Social Care Temporary Agency Staff</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The authorisation of the award of a Framework Agreement for the provision of Social Care Temporary Agency Workers for a period of three years, to run from 30 August 2016 until 30 August 2019 with an option to extend for a period of up to twelve months at the Council's discretion. The total value of the contract is estimated at £12 million, approximately £3 million per year. 2. That Temporary Agency Workers will be provided by the following contractors in respect of the categories listed under the Framework Agreement: <ul style="list-style-type: none"> • Kent County Trading Limited (Trading As Connect2Staff) • Sanctuary Personnel Limited • HCL Social Care Limited • Eden Brown Limited (Trading As Eden Brown Synergy) • Liquid Personnel • Badenoch and Clark • iPeople Solutions Limited • Maxxima Limited • BS Social Care • Cardea Resourcing Limited • Caritas Recruitment Limited • Service Care Solutions Limited • Medacs Healthcare Plc
<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>16 August 2016</p>	<p>JUL16/CMDN/49</p>	<p>Section 113 Agreement For The Role Of Acting Monitoring Officer At Fenland District Council</p> <p>The Cabinet Member approved an agreement under section 113 Local Government Act 1972 with Fenland District Council, to permit the Director of Governance to fulfil the role of Monitoring Officer on a temporary basis with effect from 22 August 2016.</p>
<p>Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p> <p>Councillor Fitzgerald</p> <p>5 September 2016</p>	<p>JUL16/CMDN/50</p>	<p>Independent Advocacy Services in Cambridgeshire and Peterborough</p> <p>The Cabinet Member approved a contract to Voiceability to deliver a countywide integrated children's and adults' advocacy service. The sum for the Peterborough contract is £1,277,720 (£255,544 per year for 5 years), with an option to extend for a further 2 years at £511,088 (£255,544 per year).</p>

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<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p> <p>Councillor Hiller</p> <p>12 September 2016</p>	<p>SEPT16/CMDN/51</p>	<p>A1139 Junction 17-2 Widening Scheme</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The virement of the total sum of £836,572*, in consultation with the Cabinet Member for Resources and Digital Peterborough and the Corporate Director of Growth and Regeneration to the A1139 Junction 17 – 2 widening scheme project from the corporate public realm capital funding to settle the additional construction costs and fees as detailed in recommendations 2 and 3 below; 2. The payment for construction costs in the sum of £638,000 to Balfour Beatty to complete the project works; and 3. The payment for associated professional fees in the sum of £230,549 to AECOM for project management and supervision services. <p>*The two sums in recommendations 2 and 3 do not equate to the figure in recommendation 1 due to £31,977 remaining from the original £18 million budget.</p>
<p>Cabinet Member for Public Health</p> <p>Councillor Lamb</p> <p>14 September 2016</p>	<p>SEPT16/CMDN/52</p>	<p>Section 256 Agreement for Tier 3 Weight Management Services</p> <p>The Cabinet Member approved the Section 256 agreement to enable the local authority to commission Tier 3 weight management services on behalf of the Cambridgeshire and Peterborough Clinical Commissioning Group for 2016/17.</p>
<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>27 September 2016</p>	<p>SEPT16/CMDN/59</p>	<p>Print Managed Services</p> <p>The Cabinet Member awarded a contract to Konica Minolta Business Solutions (UK) Ltd for the Managed Print Services Provision (Multi-Functional Devices (MFD's) for a period of up to three years from 1st November 2016 with the option to extend by a further year, for a sum of £281,179.00 per annum (initial three year period £843,537.00, or £1,124,716.00 if the option to extend by a further year is taken up).</p>
<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>29 September 2016</p>	<p>SEPT16/CMDN/60</p>	<p>Procurement Services</p> <p>The Cabinet Member authorised entering into a Notice of Change with Serco Limited to vary the Council's Peterborough Serco Strategic Partnership Contract, to amend the approach for the delivery of procurement services to the Council by removing the current gain share arrangements for procurement savings and</p>

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
		amending the existing specification for operational procurement services.
<p>Leader of the Council and Cabinet Member for Education, Skills and University</p> <p>Councillor John Holdich</p> <p>29 September 2016</p>	SEPT16/CMDN/61	<p>Section 113 Agreement For The Role Of Temporary Director Of Children’s Services & Adult Social Care Services: Cambridgeshire County Council</p> <p>The Cabinet Member approved an agreement under section 113 Local Government Act 1972 with Cambridgeshire County Council, to permit the Corporate Director of People & Communities to fulfil the role of Director of Children’s Services and Director of Adult Social Services at Cambridgeshire County Council on a temporary basis with effect from 4 October 2016.</p>
<p>Cabinet Member for Resources</p> <p>Councillor Seaton</p> <p>30 September 2016</p>	SEPT16/CMDN/62	<p>Lease with Stef and Philips Limited for the use of St. Michael's Gate, Parnwell, as interim accommodation for homeless families</p> <p>The Cabinet Member for Resources approved the Council to enter into a three year lease with a break clause at the end of the second year, with Stef and Philips regarding the use of St Michael’s Gate, Parnwell as interim accommodation for homeless families at a £966,337 per annum and a total cost of up to £2,899,011 for a three year period.</p>

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